

Title	Our Manchester Voluntary and Community Sector (VCS) Fund Task and Finish Group
Membership	Councillors Andrews, Clay, M Dar, Kirkpatrick, Rawlins (Chair) and Russell
Lead Executive Members	Councillor S Murphy Councillor Craig
Strategic Directors	Lynne Ridsdale - Director of HR & OD
Lead officer	Michael Salmon - Programme Lead (Our Manchester Funds)
Contact officer	Rachel McKeon – Scrutiny Support Officer
Objectives	<ol style="list-style-type: none"> <li>1. To identify and explore Members' issues with the process used for the first round of funding applications.</li> <li>2. To identify and explore the issues VCS groups experienced.</li> <li>3. To recommend improvements to address these issues in future funding rounds. To include consideration of: <ol style="list-style-type: none"> <li>a) how local intelligence, including Ward Councillors' knowledge, could be incorporated into the process.</li> <li>b) how information and decisions can be communicated to Members in a timely and appropriate way.</li> <li>c) any other mechanisms which could be built into the process to improve it.</li> </ol> </li> </ol>
Key Lines of Enquiry	<ol style="list-style-type: none"> <li>1. To examine the process used for the first round of funding applications, including communication with Members.</li> <li>2. To hear from VCS organisations which applied for funding, including groups which were successful and groups which were not, to learn from their experience of the process.</li> <li>3. To review the distribution of funding across different geographical areas of the city and different communities of interest.</li> </ol>
Operation	This Task and Finish group will report its findings to the Communities and Equalities Scrutiny Committee by submitting minutes to the Committee. The Task and Finish Group's final report will be submitted to the Committee, which will be asked to endorse its recommendations.
Access to Information	<p>Meetings of the Task and Finish Group will be open to members of the media and public except where information which is confidential or exempt from publication is being considered.</p> <p>Papers for the Task and Finish Group will be made available to members of the media and public on the Council's website and in the Rates Hall of the Town Hall Extension except where information which is confidential or exempt from publication is being considered.</p>
Schedule of Meetings	Thursday 3 January 2019 Further dates to be confirmed
Commissioned	June 2018

**Communities and Equalities Scrutiny Committee  
Our Manchester Voluntary and Community Sector Fund Task and Finish Group  
Work Programme**

<b>Meeting 3 – Thursday 3 January 2019, 10 am (Report deadline Thursday 20 December 2018)</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Recap of Previous Meetings	To review the two previous meetings of the Task and Finish Group.	Councillor S Murphy Councillor B Craig	Michael Salmon	
Our Manchester VCS Fund Decision Making and Communications	To consider the decision making and communication processes relating to the Our Manchester VCS Fund.	Councillor S Murphy Councillor B Craig	Michael Salmon	
Improving Communications with Members	To consider how communication with Members could be improved, including how local intelligence could be obtained at an earlier stage in the process and how better quality information could be provided to Members.	Councillor S Murphy Councillor B Craig	Michael Salmon	
Draft VCS Infrastructure Recommendations	To receive information on the draft VCS Infrastructure Recommendations	Councillor S Murphy	Michael Salmon	
Final Recommendations	To agree the Task and Finish Group's final recommendations.		Rachel McKeon	
Terms of Reference and Work Programme	To review and agree the Task and Finish Group's terms of reference and work programme, and consider any changes or additions that are necessary.  To consider whether the three substantive meetings that the Task and Finish Group has had have been		Rachel McKeon	

	sufficient to meet the Group's objectives, or whether further meetings are necessary.			
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<b>Meeting 4 – To be confirmed</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Final Report	To agree the final report and recommendations of the Task and Finish Group		Rachel McKeon	